



BATH MIDDLE SCHOOL
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Bath Middle School Laptop/Tablet Responsibilities for Parents and Students

One Laptop/Tablet and charger are being issued to each Student and are in good working order. It is the Student's responsibility to care for the equipment and ensure that it is retained in a safe environment and returned in a timely working manner.

This equipment is, and at all times remains, the Property of Bath Schools and is herewith lent to the student for educational purposes only for the Academic School Year. The student may not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing their right to use the Tablet. The equipment will be returned when requested by Bath Schools, or sooner, if the student withdraws from Bath High School prior to the end of the school year. The \$25.00 insurance payment is non refundable.

The District Property may be used by the Student only for noncommercial purposes, in accordance with District's policies and rules, the District Acceptable Use Policy, as well as local, state, and federal statutes. Student may not install or use any software other than software owned or approved by the District and made available to the Student in accordance with this Receipt and Agreement.

One user with specific privileges and capabilities is on the Tablet for the exclusive use of the Student to which it has been assigned. The Student agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.

The student may not make any attempt to add, delete access, or modify other users accounts on the Tablet or on any school owned computer.

The Bath High School network is provided for the academic use of all students and staff. The Student agrees to take no action that would interfere with the efficient, academic use of the network. *The Laptop/Tablet is programmed to use the school's internet filter even when it is 'offsite'.*

Identification labels have been placed on the Laptop/Tablet. These labels are not to be removed or modified. If they become damaged or missing contact tech support for replacements. Additional stickers, labels, tags, or markings of any kind are not to be added to the Laptop/Tablet. However the outer "Case" may be individualized but no replacement "Case" will be issued.

An email account will be available for each Student to use for appropriate academic communication with other students and staff members.

Student agrees to use best efforts to assure that the District Property is not damaged or rendered inoperable by any electronic virus/malware/spyware while in Student's possession.

The Student acknowledges and agrees that the Student's use of the District Property is a privilege and that by the Student's agreement to the terms hereof, the Student acknowledges the responsibility to protect and safeguard the District Property and to return the same in good condition upon request by Bath School.

Parent Responsibilities

Your son/daughter has been issued a Laptop/Tablet to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this Laptop/Tablet.

- I will supervise my child's use of the Laptop/Tablet at home.
- I will discuss our family's values and expectations regarding the use of the Internet and email at home.
- I will supervise my child's use of the Internet and email.
- I will not attempt to repair the Laptop/Tablet, nor will I attempt to clean it with anything other than a soft, dry cloth (micro fiber works best).
- I will report to the school any problems with the Laptop/Tablet.
- I will not load inappropriate software on the Laptop/Tablet.
- I will make sure my child recharges the Laptop/Tablet battery nightly.
- I will make sure my child brings the Laptop/Tablet to school every day.
- I understand that if my child comes to school without the Laptop/Tablet, I may be called to bring it to school.
- I agree to make sure that the Laptop/Tablet is returned to school when requested and upon my child's withdrawal from Bath High School.

Student Responsibilities

Your Tablet is an important learning tool and is to be used for educational purposes only. In order to take your Laptop/Tablet home each day, you must be willing to accept the following responsibilities: (if the optional payment of the \$25.00 insurance is not made the Laptop/Tablet must remain at school at all times). When using the Laptop/Tablet at home, at school, and anywhere else, -I will follow the policies of Bath Schools, especially the Student Code of Conduct and Acceptable Use Policy, and abide by all local, state, and federal laws.

- I will treat the Laptop/Tablet with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
- I will not lend the Laptop/Tablet to anyone, not even my friends; it will stay in my possession at all times.
- I will not load or remove any software onto the Tablet without permission.
- I will honor my family's and school's values when using the Tablet.
- I will not give personal information when using the Tablet.
- I will bring the Tablet to school every day.
- I agree that email (or any other computer communication) should be used only for appropriate, legitimate, and responsible communication.
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students.
- I will not attempt to repair the Laptop/Tablet, nor will I attempt to clean it with anything other than a soft, dry cloth (micro fiber works best).
- I will recharge the Laptop/Tablet battery each night.
- I will return the Tablet when requested and upon my withdrawal from Bath High School or at the end of the school year whichever comes first.